

Progress Reports

NOTE: This “non-academic concern” response is intended to fill the gap that exists for instances that are concerning but NOT at the level of a Student Care Referral Team (SCRT) ticket. Faculty will be trained that if a yellow or red level concern exists (see updated crisis response chart) that they should immediately fill out an SCRT ticket rather than use this tool for reporting.

This response is perfectly designed for “green” level concerns from the crisis response flow chart.

This content (faculty comments) will ONLY show in the advisor history tab

AUTO RESPONSE

STUDENT NAME + HEADER

You have a new notification issued by INSTRUCTOR

For COURSE for the following reason (s)



NON-ACADEMIC CONCERN

You are receiving this email because you have been flagged for being **in danger of failing** in the course listed above. Your success is important to your academic progress here at KU. This flag indicates that there may be factors not directly related to the class that could be impacting your success. Based on the nature of this concern we want to provide you with our full list of services and additional support available based on your individual needs:

Talk with your instructor or TA. Be ready to talk about the nature of this request and ask questions about the specific areas that sparked the concern. Your instructor’s contact information (office hours, email, etc.) and preferred method for communication are posted on the course syllabus.

[Student Emergency Aid Network](#) provides resources for students who may need financial assistance during emergency situations and are experiencing financial obstacles.

[Financial Aid Support](#) provides support to navigate the expense of college and how to explore funding options. Every KU student has an assigned financial aid advisor so contact their office to get connected to yours.

[Counseling and Psychological Services \(CAPS\)](#) can help students with issues related to adjusting to college and other psychological, interpersonal, and family problems. Individual and group sessions are available.

[Institutional Opportunity and Access Office](#) serves as a neutral and unbiased resource for students, faculty, and staff who wish to report an allegation of discrimination, harassment, sexual misconduct, sexual violence and/or retaliation.

[Ombuds Office](#) is a safe place where members of the University of Kansas community can seek informal, independent, confidential and impartial assistance in addressing conflicts, disputes, or complaints on an informal basis without fear of retaliation or judgment.

[Student Support and Case Management](#) empowers students to address and overcome barriers in order to achieve their educational and life goals.

[The Care Coordinator](#) provides support to survivors of gender based violence (sexual assault, violence and harassment, stalking, intimate partner/domestic violence, use of alcohol to gain sexual access).

[Tutoring and Academic Support](#) is available through the University Academic Support Centers (UASC). The UASC can help you locate course-specific assistance or connect you to services available such as tutoring, academic accommodations, and writing support.

We understand the complexity of balancing your academic success and the demands on the other areas of your life. KU is here for you to help navigate these challenges. Please reach out to your academic advisor or other trusted KU staff member for any support we can provide.

Sincerely,
KU Academic Success